



Atal Medical & Research University, H.P.

(A State Govt. University)

(SLBS Govt. Medical College & Hospital Campus, Ner Chowk, Mandi, H.P.)
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No. AMRU/(COE)-19/2022-23-Reg (MBBS)-7421-7441

Dated: 07/11/24

To

The Principal,
All Govt. Medical and Dental Colleges in H.P.

Subject: Regarding add details in online Portal i.e. <https://erpamruh.in> of All India Quota candidate admitted in Govt./ Medical Colleges Academic Session 2024-2025.

Sir/Madam,

On the subject cited above, it is intimated that the All-India Quota Candidates admitted in MBBS courses for the Academic Session 2024-2025 are to be add in online portal of the University, i.e. <https://erpamruh.in>, w.e.f. 08.11.2024 to 12.11.2024.

You are requested to verify/Correction the details of candidates strictly as per 10th certificate of candidate i.e. Full Name, Father Name, Mother Name, DOB on portal before sending to university for approval.

You are therefore requested to follow given steps for add All India Quota candidate detail in online portal (ANNEXURE 'A').

Yours sincerely,

(Dr. Parveen Kumar Sharma)
Controller of Examinations

Dated: 07/11/24

No. AMRU/(COE)-19/2022-23-Reg(MBBS)

Copy forwarded to the following for information:

1. The Registrar, Atal Medical & Research University, Nerchowk, HP.
2. PA to Hon'ble Vice-Chancellor, Atal Medical & Research University, Nerchowk, HP.
3. Guard file.

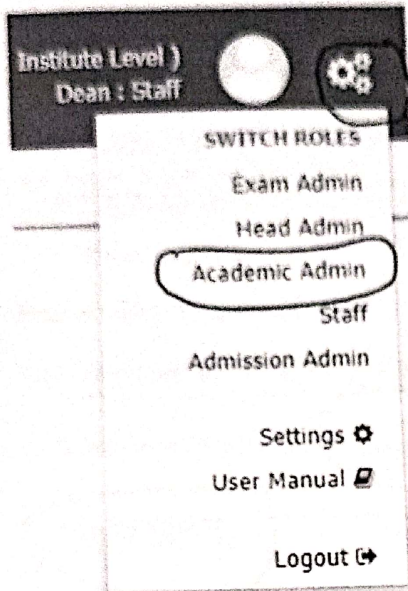
(Dr. Parveen Kumar Sharma)
Controller of Examinations

ANNEXURE 'A'

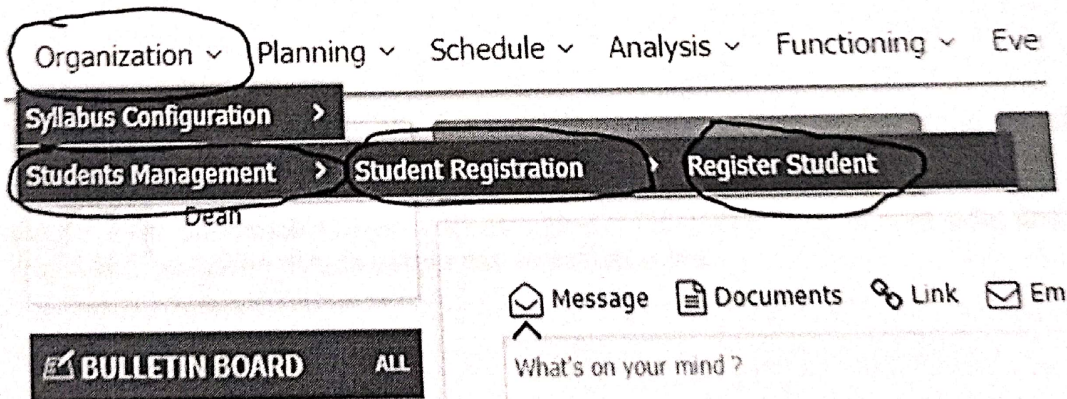
Steps for Add All India Quota candidate in Online Portal

Step 1: Log in with college username and password

Step 2: Go to Academic Admin



Step 3: Click Organization Menu > click Students Management > Click Student Registration > Click Register Student



Step 4: Select Program and select Academic batch carefully and click Submit button

Step 5: Download Excel sheet and add all India Quota candidate details in downloaded excel sheet

Tips:

- Use 'shift key' for multiple selection of student.
- Press 'enter key' to save the record.
- To allocate student with subject [Click here](#)
- File format must be .xls(97-2000 format) only
- Maximum file size limit 25 MB
- To download the excel sheet format [Click here](#)

Step 6: Select Parent Program carefully and click upload Student button

Step 7: Please do not enter Roll No. of candidates in excel sheet. (Roll. No. will remain blank)

Select Parent Programme

Step 7: Click upload Excel sheet and don't click any check box. Upload the excel sheet on which the details of all India Quota candidate were added in Step 5

Step 8: After uploading excel sheet, candidate can login in ERP AMRU portal with given mail on excel sheet and with default password 123456

Step 9: After Candidate's Login, click on name of Candidate (Top of right side) and fill personal profile and education details before pay registration fee.