



Office of the Principal, Pt. Jawaharlal Nehru Govt. Medical  
College, Chamba, Distt. Chamba H. P.  
E-Mail Address = [gmchchamba@gmail.com](mailto:gmchchamba@gmail.com)  
Telephone No. 01899-223959



No. GMC/CBA/Acctt./CCTV/22: 17074-83  
To,

Dated:- 07/08/2025

1. M/s, Sambyal Enterprises, Near Medical College & Hospital Chamba (H.P).
2. M/s, Staffi Cyber Magic, Rajeev Gandhi Complex, Main Bazaar Chamba (H.P.)
3. M/s, Plah InfoTech, Mohalla Dogra Bazaar, Chamba (HP).
4. M/s Computer Hub Mohalla Chontra Teh. & Distt. Chamba (H.P).
5. M/s Drishti InfoTech Mohalla Hatnala, Near Ajay Jyotishi Chamba, (H. P.)
6. M/s Secured Engineering, Main Bazar Chamba. (H. P)
7. M/s Bits & Bytes Near Luxmi Narayan Temple Chamba HP
8. M/s Sehgal Electrical, VPO Bathri, Teh- Dalhousie Distt. Chamba Pin-176306 (H.P)

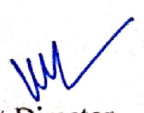
**Subject: Regarding Limited Tender for Repair and Maintenance Contracts of Air Conditioner.**

Sir,

Pt. Jawaharlal Nehru Govt. Medical College & Hospital Chamba invite sealed bids from the various vendors/firms for the Repair & Maintenance of Air Conditioner installed in the various locations/premises in the office of Pt. Jawaharlal Nehru Govt. Medical College & Hospital Chamba.

No.	Last Date & Time for submission of Tender	20.08.2025 up to 12.00 PM
Date:-	Tender opening Date & Time:	20.08.2025 up to 02.00 PM
Tender Cost	Tender Cost of Rs. 300/- (Three Hundred) by way of DD/FDR duly pledged in favour of Joint Director Pt. JLNGMC&H Chamba	

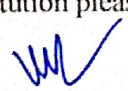
**Note:-** If the date fixed for the opening of tender is declared a holiday, the tender shall be opened on the next working day at the same time as fixed for the original date for this purpose. Tender document can be downloaded from this official website [www.gmchchamba.edu.in](http://www.gmchchamba.edu.in) and the same may be submitted/ deposited in the office of undersigned on or before 20.08.2025 up to 12.00 PM through registered post/by hand.

  
Joint Director,  
Pt. Jawaharlal Nehru Govt. Medical College,  
Chamba, District Chamba, (H.P)

Dated:- 07/08/2025

Endst. No. Above 17074-83  
Copy to

1. The Medical Superintendent Pt. JLNGMC&H Chamba.
2. Dr. Suneel Kumar, Tutor, department of Anatomy for information and with the request to upload the same in the official website of this institution please.

  
Joint Director,  
Pt. Jawaharlal Nehru Govt. Medical College,  
Chamba, District Chamba, (H.P)



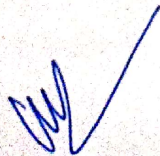


**Terms and Conditions: -**

1. The tender document shall be duly signed by Tenderer.
2. The rates should be valid up to **31.12.2026**.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. Any omission in filling the column of rates may debar a tender from being considered.
4. **Quoted rates should be inclusive of all taxes.**
5. All photo copies of documents attached with the tender should be duly self attested.
6. The tender shall be opened in the presence of tenderers or their authorized representatives who wish to appear on schedule date.
7. The tenders who do not fulfill the mentioned conditions, their tender will be straight way rejected.
8. The supplier must ensure that, in case of doubt in material, supplied by the firm/tenderer, the expenditure incurred on getting the material tested will be borne by the tenderer.
9. For any query regarding tenders, contact Principal Pt. JLNGMC , Chamba (HP) personally or on telephone No. 01899-223956
10. 100% payment will be released **within 30 days** against satisfactory repair of items and receipt of goods in good condition by consignee's site/destination.
11. The Inspection committee shall inspect and approve the samples of the items offered by successful bidder before finalizing the contract and pre dispatch inspection shall be conducted before taking the delivery of ordered items to ascertain condition and specifications at the office of undersigned. The items of inferior quality will not be acceptable.
12. The repair of items shall have to be done within 5 days from the handover of items and otherwise the Purchaser reserves the right to cancel the order without liability and to charge the supplier with any loss incurred as a result of supplier's failure to fulfill its obligation to deliver the goods within the term specified.
13. Telegraphic quotations or quotations received through fax/e-mail shall not be considered for evaluation purposes.
14. Late tenders i.e. tenders received beyond the expiry of stipulated date & time/posted either on or after the prescribed stipulated date & time, shall not be accepted and consequently be returned back in sealed & unopened condition to the concerned bidder.
15. Any dispute emerging from contract shall be subject to the jurisdiction of court at Chamba (HP)

I/We hereby quoted to supply the goods/material at the rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the Annexure-II have been read over and shall be binding upon me/us in the event of acceptance of my/our tender.

Dated: -



Read and accepted

Signature of tendered

Name:.....

Name of Firm/agency:.....

Seal of firm/Agency:.....



**1. TENDER SUBMISSION GUIDELINES/NORMS**

- i. The quotation shall have to be submitted in two-envelope system in the following manner:
- ii. **Envelope No. 1 (Technical bid)** - shall be superscripted as "Technical Bid – "for Annual Maintenance Contracts for the repair of maintenance and repair of Air conditioner installed in the various premises of Pt. Jawaharlal Nehru Govt. Medical College & Hospital Chamba" and shall contain the following:-
- iii. The bidder shall not have been debarred from business by any PSU/ Govt. Deptt. / Semi Govt. Deptt. During the last 3 years. Self-declaration in this regard to be provided.
- iv. Copy of GST No. & copy of PAN card of the firm.
- v. Signed and stamped copy of complete NIT and Tender Invitation Form.
- vi. **Envelope No. 2 (Price bid)** - shall be super scribed as "Financial Bid – "for Annual Maintenance Contracts for the repair of maintenance and repair of Air conditioner installed in the various premises of Pt. Jawaharlal Nehru Govt. Medical College & Hospital Chamba" and shall contain the following:
  - a. Signed and stamped copy of quoted prices duly filled in the "Schedule of Quantities & Prices" enclosed as Annexure-IV herewith, strictly as per the prescribed format.
- vii. Both the envelopes 1 & 2 shall be put in a third larger envelope duly superscribing "Tender for the repair of maintenance and repair of Air conditioner installed in the various premises of Pt. Jawaharlal Nehru Govt. Medical College & Hospital Chamba", NIT No. & Due date of opening on top of the envelope and complete address of the bidder along with their telephone & fax numbers at bottom left corner and should reach on or before due date & time on the following Address:-

Joint Director, Pt. Jawaharlal Nehru Govt. Medical College,  
Chamba District Chamba (H.P)
- viii. Failure of the bidder to enclose any of the above-mentioned documents with their technical bid may render their bid liable for rejection on grounds of being non-responsive to tender requirements, as per relevant norms of Corporation.

**2. EVALUATION OF BIDS**

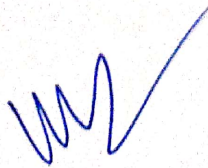
- i. During bid evaluation, the Purchaser may ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted.
- ii. **Quoted rates should be both in figure as well as in words.**
- iii. If there is a discrepancy between words and figure of the unit rates, the unit rates in words will prevail. If bidder does not accept the correction of errors, its bid will be rejected and the bid security will be forfeited.

- 3. Financial Evaluation:** - L-1 of Annexure-IV will be declared on total amount of all the quoted items.



## Terms of Reference

- 1) Office means Pt. Jawaharlal Nehru Govt. Medical College & Hospital Chamba, Distt. Chamba.
- 2) Air Conditioner means Air Conditioner installed in office (including all weather Air Conditioner)
- 3) The service provider should quote rates including tax which shall be valid for 31.12.2026 from the date of opening of Bid.
- 4) Necessary technical assistance and advices shall be extended by the Service Provider to resolve problems that may be encountered with regard to hardware etc.
- 5) The Service Provider shall not sub contract the Rate Contract to any organization, person, firm or its franchisee without the prior approval of the organization.
- 6) The Successful Service Provider has to maintain a repair and maintenance register in which item wise record of all the maintenance work done during whole period of repair and maintenance should be recorded and every entry should be signed by both the user as well as service engineer for satisfactory services.
- 7) The Bid shall not be evaluated if the rates for any of the items have not been quoted by the Service Provider.
- 8) Unit rates and prices shall be quoted by the Service Provider in Indian rupees only.
- 9) Where there is a discrepancy between the rate in figures and words, the rates in words will govern.
- 10) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
- 11) If the Service Provider fails to comply with terms and condition of the contract during the contract period then the department reserves the right to terminate the contract.
- 12) All maintenance/ service/ supply calls should be attended within one day from their reporting time.
- 13) No variation of rates under any circumstances is allowed during the Rate Contract period.
- 14) The Service Provider shall have to submit bills for payment to this office along with copy of the register duly verified by concerned department/section. The amount shall be paid to the service provider after deducting amount of items/services provided which is not qualitative.



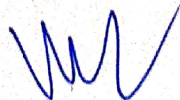
**ANNEXURE-III**

**BIDDER DETAILS**

1	Name of Firm	
2	Address of Firm	
4	Contact detail	Tel No. .... Mob. No..... Fax No. .... E-mail ID .....
5	PAN/GST No. (Attached photocopies)	PAN No..... GST No. ....
6	Tender Cost of Rs. 300/- (Three Hundred) by way of DD/FDR duly pledged in favour of Joint Director Pt. JLNGMC&H Chamba	Yes/No

M/s.....


(Name and address of firm)





Financial Bid Form

Sr. No.	Name of Items	Rate quoted	In word
1.	Services of Air Conditioner all weather		
2.	Refilling of Air Conditioner Gases		
3.	Spare Parts (if required) discount in % on total MRP		
4.	Labour Charges (per unit)		

  
Joint Director,  
Pt. Jawaharlal Nehru Govt. Medical College,  
Chamba, District Chamba, (H.P).

