



**Office of the Principal, Pt. Jawaharlal Nehru Govt. Medical
College, Chamba, Distt. Chamba H. P.**

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No.GMC/CBA/College Council/ 14067-110

Dated Chamba the: -01/07/2026

PROCEEDING

A meeting under the chairmanship of the Principal was held on dated 23-06-2026 at 03:00 Pm in the meeting room of the Principal Pt.JLNGMC&H Chamba to discuss various issues pertaining to strengthening of Central Laboratory services, streamlining laboratory investigations, and improving data management for better patient care and compliance during NMC inspections.

At the outset Principal welcomed all the Participants

After detailed deliberations, the following points were discussed and decisions were taken:

1. The Principal asked departments who have applied for PG seats to go through form (B) and identify gaps and send proposal of requirements so that these can be made available on time **(Action to be taken by all HOD's)**.
2. It was decided in the meeting that All the Heads of Departments (HODs) shall furnish, within two days, the list of investigations/tests required to be made available in the departmental laboratory so that necessary arrangements can be made accordingly. **(Action to be taken by All Clinical HOD's)**.
3. The Clinical departments were asked to provide the data on the antibiotics being prescribed by them for various conditions for the sake of antibiotic stewardship. As there was no response from various departments , the form would be circulated again and all

depts. To consult all consultants and submit composite data. Microbiology dept was asked to present antibiotic stewardship in the CPC. **(Action to be taken by all HOD's and Microbiology Dept).**

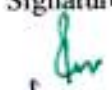


4. It was decided in the meeting that at Room no 205 samples should be collected up to 02:00 PM. This decision was taken in view of the complaints received regarding sample collection being restricted only up to 11:00 AM, causing inconvenience to patients. **(Action to be taken by the HOD's Biochemistry).**
5. It was decided in the meeting that laboratory investigation data shall be maintained and compiled department-wise so that accurate and comprehensive information may be readily available during NMC inspections and other official purposes. **(Action to be taken by HOD's Biochemistry, Pathology and Microbiology).**
6. During the meeting, it was observed that Hematology services for CBC-related requirements are presently not being provided round the clock, which was viewed seriously. The HOD, Department of Pathology, was directed to initiate the required Hematology services at the earliest and submit a compliance report to the undersigned. **(Action to be taken by HOD Pathology).**
7. It was observed during the meeting that Serology, HBsAg and HIV tests are not being conducted after 4:00 pm and night Hours, which creates difficulties during emergency situations and delays emergency surgical procedures. Therefore, the HOD, Department of Microbiology, was directed to ensure that these tests are made available round-the-clock at the earliest and submit a compliance report to the undersigned. **(Action to be taken by HOD Microbiology).**
8. It was observed during the meeting that laboratory technicians often inform patients verbally that certain tests are to be performed at one laboratory while others are to be

conducted elsewhere, thereby causing confusion among patients. Accordingly, all HODs of the Departments of Microbiology, Biochemistry, and Pathology were directed to instruct the laboratory staff that, in case any patient is referred for tests outside their respective laboratories, the same shall be clearly mentioned on the requisition slip with proper signature and stamp of the concerned Lab Technician. **.(Action to be taken by HOD's Biochemistry, Pathology and Microbiology).**

9. Dr. Manik Sehgal Associate Professor Department of Orthopedics Pt. JLN GMC&H Chamba informed the house that, by doing some personal verification and investigation, it was found that personnel of KRSNAA Laboratory occasionally refuse to conduct tests for one or two patients. It was reported that such practice is being adopted to avoid utilization of test kits for a limited number of samples and to minimize financial loss by conducting tests only when sufficient samples accumulate. The house observed that such practices may adversely affect emergency patient care. Therefore, accordingly, it was decided that the In-charge, KRSNAA Laboratory, shall be called for a meeting to discuss the matter in detail and to ensure that no patient is denied or delayed laboratory services on such grounds. **(Action to be taken by PA to Principal).**

There being no other items for discussions, the meeting ended with a vote of thanks to the chair.

The signatures of Officers/Officials Present in the meeting

Sr.No	Name & Designation	Signature
1.	Dr.Pankaj Gupta (Principal)	
2.	Dr.Sridhar Rao (Prof & Head Microbiology)	
3.	Dr.Aditya Kashyap (Prof & Head Ophthalmology)	
4.	Dr.Ritu Rawat (Prof & Head Dermatology)	

5. Dr. Javed Mulla Bakas (Prof & Head Biochemistry)
6. Dr. Saloni (Associate Prof & Head Anesthesia)
7. Dr. Manik Sehgal (Associate Prof & Head Orthopedics)
8. Dr. Harpreet Singh (Associate Prof Pharmacology)
9. Dr. Sonam Negi (Assistant Prof & Head OBG)
10. Dr. Sunish Sharma (Assistant Prof Pathology)
11. Dr. Vinod Bhardwaj (Assistant Prof FMT)
12. Dr. Daidy Dwivedi (Assistant Prof Anatomy)
13. Dr. Kartik Kaistha (Assistant Prof Gen Surgery)
14. Dr. Arun Kumar (Assistant Prof Dentistry)
15. Mr. Maninder Rana Tutor Pharmacology


Principal
Pt. JLNGMC Chamba
Distt. Chamba (HP)

Dated:- 01/07/2026

No. As above:- 14067-110

Copy to:-

1. The Director of Medical Education & Research Shimla for information please.
2. The Medical Superintendent Pt. JLNGMC&H Chamba for information and necessary action.
3. All the above said Officer/Officials for information and strict compliance.
4. All the HOD's Pt. JLNGMC&H Chamba for information and necessary action.
5. Nodal Office website for information and direction to upload the abovesaid proceeding on College website with the intimation to undersigned.
6. PA to Principal.


Principal
Pt. JLNGMC Chamba
Distt. Chamba (HP)